

**FOR ACTION**

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**Report No Report No. 13.4 - PLANNING - 26.2022.11.1 Housekeeping  
Amendments to Byron Local Environmental Plan 2014**

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**TO:** Hughes, Kristie - Natural Disaster Policy Planner

**COPY TO:**

**DATE:** 11 August 2023

**MEETING:** Council (Planning) Meeting of 10 August 2023

**RESOLUTION NUMBER:** 23-314

Action is required for this item as per the Council Resolution outlined below.

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**No. Report No. 13.4 PLANNING - 26.2022.11.1 Housekeeping Amendments to Byron  
Local Environmental Plan 2014**

**File No:** I2023/502

**23-314 Resolved** that Council:

1. Submits the planning proposal contained in Attachment 1 (E2022/117263) to the NSW Department of Planning and Environment for Gateway determination with the removal of item 10.
2. Subject to the Gateway determination, undertake public exhibition of the planning proposal and consult with government agencies as required by the Gateway determination; and
3. Receives a submissions report outlining the exhibition outcomes.
4. In relation to the amended clause 4.1C 'Boundary changes between lots in certain rural and conservation zones', prepares supporting DCP provisions to provide clearer guidance around interpretation of the term "altered" boundary and clause objectives.
5. Includes Item 9 FSR at New Brighton and Suffolk Park and Item 10 Reduce the height limit of buildings in the Wategos residential area, in the Agenda for a future Councillor Workshop for discussion. (Lyon/Westheimer)

*The amendment was put to the vote and carried.*

*Crs Pugh, Coorey, Ndiaye and Dey voted against the amendment.*

*The amendment upon becoming the substantive motion was put to the vote and declared carried.*

*Crs Dey and Ndiaye voted against the motion..*

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**SPECIFIC ACTIONS REQUIRED:**

This action sheet has been automatically produced by the administrator using **InfoCouncil**, the agenda and minutes database.






Click the **Actions** button on the InfoCouncil Toolbar to update the outstanding actions.

**For completed actions:** Please update the notes and update the finalisation date.

**For ongoing actions:** Please update the notes and the expected completion date.

Please continue to update the comments until the matter has been finalised.

Please note:

- The notes that you record against *Actions* in InfoCouncil are reported to Council and are therefore **public and should not be used for internal comments**
- When a resolution has multiple parts (i.e. 1., 2., 3.) **each update should address each of the points**, with the corresponding number
- The default *target date* is 1 month from the meeting – you can **change the target date**  and provide a reason (again... this will be public)
- Only mark as complete once **ALL parts are complete** 
- Once you have marked complete, your **Director** will receive an email requesting authorisation for the action be marked as complete. Directors can either:
  - a. **Approve completion** – This marks it as complete and notifies the action owner; OR
  - b. **Return the action** – This can be selected where the action notes provided by the officer are insufficient or if the action shouldn't have been marked complete yet. The officer will have the action returned to them and it will stay incomplete. If the action is returned to you, you will need to action any feedback from your Director and redo the steps to mark the action as complete when appropriate.
- If for some reason the resolution cannot be completed (e.g. budget, legislation, or competing priorities) you can reallocate  the action to the user called '**No Action, Closed**' and provide a detailed reason. This will be reported to Council to endorse the closure of the resolution.
- Reference **CM9 doc numbers** in notes whenever possible
- You can add notes at any time, but at a minimum **all actions should be updated before the end of the quarter** (30 Sept, 31 December, 31 March, 30 June).

Further information can be found on the [Intranet](#) and in the [Resolution Reporting Guidelines](#).